

Sophia Shree Basant Kumar Somani Memorial Polytechnic

Bhulabhai Desai Road, Mumbai - 400 026

ADMISSION FORM

(Please fill in a separate form for each Course that you wish to join)

Application No.

Please complete this form in BLOCK LETTERS

NAME OF THE COURSE

PERSONAL DETAILS

1. Surname Name Father's Name Mother's Name

2. Date of Birth : Day Month Year Place of Birth

3. Nationality :

4. Marital Status:

5. Religion :

**DDGM /SCM / T&T
HAFT
HOBBY COURSES**

If a member of scheduled caste/schedule tribe/community SC ST NT DT OTHER classified as backward class, tick off the appropriate columns and attach a supporting State Government certificate.

6. Name and residential address of parent/husband :- Phone :

7. Father's/husband's occupation/ designation: Phone :

8. Name of father's/husband's organisation and address : Phone :

9. Father's/husband's income :

10. Mother's occupation/designation : Phone :

11. Name of mother's organisation and address : Phone :

12. Mother's income :

13. Candidate's Mumbai address : Phone :
Email :

14. Candidate's permanent address: Phone :

ACADEMIC QUALIFICATIONS

Examination	Name and Address of School / College University/Institution	Year of Passing	Marks Obtained/ Out of	%	Class/ Division
S.S.C./I.C.S.E. Std X	Name : Address:				
H.S.C./Std.XII	Name : Address:				
*Bachelors' Degree	Name : Address:				
Post Graduate Degree/Other	Name : Address:				

*If Bachelors' degree results are awaited, please fill in Second Year Degree marks and percentage.

Candidates must complete details required overleaf

✓ Mark

LANGUAGE PROFICIENCY

Read

Write

Speak

English

Hindi

Regional Language(Specify)

Any other

SPECIAL ACHIEVEMENTS

ACADEMIC :

EXTRA CURRICULAR :

HOBBIES :

COURSE PARTICULARS

1. Have you taken any Courses at this Institution before? Yes No If yes, name them:
 1. Year :
 2. Year :
2. Have you applied for any other course in this Institution or elsewhere this year?
Yes No If yes, name them :
 1.
 2.
 3.
3. Is hostel accommodation needed? Yes No (Please tick) If yes, please fill in a separate hostel form.

PLEASE ATTACH TO YOUR APPLICATION FORM :

Attested photocopies of certificates in support of the information supplied

- i) Mark Sheet of qualifying exam for course selected
- ii) Certificates: School Leaving Certificate, Certificates of Additional Qualifications, Work Experience or Training, with name of establishment, institution, nature of duties, duration.
- lii) The form has to be handed in to the administrative office for registration.

FOR SOCIAL COMMUNICATIONS MEDIA COURSE :

- i) Typed biodata
- ii) **Please write an essay on yourself and include your PERSONAL reasons for applying to this course. Avoid writing on the media in general. (The essay should be written on a separate piece of paper, in your OWN handwriting and in NOT MORE THAN 500 words)**

All candidates selected for the Interview should bring with them :

1. Any certificate or letter of recommendation that they may have.
2. Clippings of their published material, if any.
3. Samples of their creative work even if unpublished - e.g. short stories, articles, poems, photographs etc.
4. Samples of their artistic endeavors such as handicrafts, fabric painting (or photographs of the same if they are difficult to carry)

I hereby certify that the above mentioned information is true to the best of my knowledge. I agree to abide by the Rules and Regulations laid down in the Prospectus and those which may be formulated later.

Date

Signature of Applicant

Admission is not confirmed until the fees are paid.

For Office Use Only :

Reg. Fee paid on

Interviewed on :

Adm./Not Adm./W.L. Sign

Admission finalised on :

Sig. Director

1st Term Fees pd. on :

Sig. of Cashier

2nd Term Fees pd. on:

Sig. of Cashier